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Maine Library Commission Minutes, November 18, 2013

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Maine State Library Commission

****MINUTES – November 18, 2013****

Meeting called to order at 1:00PM.

Attendance:

Commission Members Present: Beth Edmonds (Chair), Joyce Rumery (Vice Chair), Jeff Cabral, Elizabeth Doucett, Michael Hays, Molly Larson, Barbara McDade, Karen Baldacci (phone)

Also present: Linda Lord, James Ritter, Janet McKenney, Deborah Clark, Stephanie Zurinski, Valerie Osborne, James Jackson Sanborn,

- Minutes from the September 16, 2013 meeting were approved.

Introductions: Adam Fisher was introduced as the Maine State Library's newest staff member (replacing Ellen Wood), and Deborah Clark (former MSL Commission Member) was officially introduced as the new Southern Maine Library District Consultant.

Presentations:

- Linda Lord was recognized by Senator Michael Thibodeau and presented a Legislative Sentiment for her outstanding commitment to Maine Libraries and for her most recent recognition from the Maine Development Foundation.
- Heidi Hinkley was recognized as the first librarian to complete the newly established Library Certification.

Review of Public Library Designation:

V. Osborne put forth a recommendation for consideration of the Maine Library Commission to recognize the newly established Lincolnville Public Library as a "Maine Public Library" and thus affording them the benefits of such a designation.

Specifics include:

- Over 2,000 initial volumes in the collection
- Open January 2014
- Building organization around newly adopted standards
- Will open initially 14 hours – grow to 15 hours

M. Hayes indicated that we should gather a list of things they might need to be successful, and assist them where appropriate.

Additional conversation took place relating to the libraries ability to meet minimum standards.

Motion made to accept the Lincolnville Public Library as a Maine Public Library as long as the library agrees to meet the "salary" standard and that it is approved for an MSLN connection.

Unanimously approved.

Strategic Plan Update:

- L. Lord, J. McKenney, and J. Ritter provided updates on strategic plan and there were no follow-up comments from Commission members.

Library Standards:

- Falmouth PL (Andi Jackson Darling) indicated that the current standards do not provide guidance for space planning or minimum sq. /ft. to hold adequate library collection. She was requesting this to help her in an effort to propose an expansion plan.
- Brief discussion relating to space needs and how it might apply to a standards document.
- J. Cabral requested that space and library sq./ft. be added to a list of future items to be discussed relating to standards.

Maine InfoNet Update (James Jackson Sanborn):

- J. Jackson Sanborn and J. Rumery provide and update and context to the Maine InfoNet constituency Meetings:
 - Discussion of services
 - Download Library development
 - MARVEL – Technical Support
- JJS provided an update relating to Triple I (III) – there will be a meeting Dec. 4 to between Maine representatives and III to determine if there will be a future relationship with III and what that might look like.

Friends of the Maine State Library:

- J. Ritter provided a FoMSL update. The Friends have awarded three \$500 grants to libraries so that they may purchase Early Learning Machines. The libraries were: MacArthur Public, Walker Memorial, and Windham Public.
- The Friends also provided funding to allow for three MSL staff to attend continuing education via national conferences: Genealogy, Technology, and Public Library Association.

Emergency Preparedness – Follow-up to Heritage Pres. Workshop Update (Jeff Cabral):

- The Steering Committee of CERC-ME (Cultural Emergency Resources Coalition) continues to meet every other month.
 - Ellen Dyer has come on board as the part-time administrator for CERC. She works out of Maine State Museum and this is a one-year grant position that goes until late summer/early fall 2014.
- The group is hopeful to find a way to make the organization sustainable beyond that time.
- Focus right now is on increasing awareness of CERC among Maine's cultural institutions, setting up a website, and gathering information about organizational readiness for disaster, specifically whether entities have a disaster plan or not.
- Ellen Dyer has sent out an initial survey to gather data and the group will be reviewing the results in December.
- There is a great deal of information out there to aid organizations in emergency management planning; it comes down to gathering resources in one place and encouraging awareness and use of such tools. www.dplan.org is a valuable website that makes disaster planning easy and it is one such resource CERC-ME will be promoting.

State Librarian Report:

- Discussed presentation by Janet McKenney on Learning Express at the 2013 Maine Gov. Digital Summit on November 19.
- Exploring ways (survey) to use 2013 Maine Income Tax Check-off funds to support Public libraries.
- Continuing to grow Digital Commons (State Documents) – discussed possibility (while remote) of collecting and storing audio files of legislative committee hearings (pilot Appropriations Committee).
- Has radio station interview on December 5 to talk about the role the State Library plays in Maine.
- Announced official resignation of Mike Kennedy from the Commission. The Commission agreed that Mr. Kennedy should be honored with two new book purchases relating to international/foreign affairs/politics and that specialized book plates be inserted into the books recognizing his years of service to the Commission.

Consultant Reports:

- D. Clark is settling in as the SMLD consultant. She has taken on the Reading Roundup responsibilities. Is also serving as the MSL liaison to the Friends of Maine Libraries organization.
- S. Zurinski reported that the newly established Librarian Certification program has 43 individuals registered and over 112 classes are being, or have been, taken.
- Consultants reported that Maureen Sullivan (former President of ALA) has agreed to be the keynote speaker for the Spring Council Meeting held in May 2014.

Other Business:

- J. Cabral shared a topic of discussion raised at the District Liaison Committee meeting held prior to the Commission Meeting. The DLC meeting raised the notion that consolidation of districts, and thus the consolidation of district executive boards, might be an option to pursue and discuss. Such a consolidation may lead to efficiency and stronger communication.

Motion made to adjourn. Meeting adjourned at 3:04 PM.

Next meeting is January 21, 2014 at 1:00 pm.

Respectfully submitted,

Acting Secretary

James Ritter
MSL, Director of Reader and Information Services